

Admission Procedure Rules and Conditions for Admission to Studies in Doctoral Degree Programmes at the Faculty of Electrical Engineering and Computer Science VSB – Technical University of Ostrava for the 2024/2025 academic year

Commencing on 1 November 2023, the Dean of the Faculty of Electrical Engineering and Computer Science (FEECS) will officially announce **the first round of the admission procedure** for the 2024/2025 academic year for admission to studies in the following doctoral degree programmes in **English language**:

| Study programme (* maximum number of enrolled students apply to all rounds of the admission procedure) | Mode of study in English Language | Maximum number of enrolled students in the English language* |
|--------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------|
| Applied Physics | Full-time, Combined | 1 |
| Bioinformatics and Computational Biology | Full-time, Combined | 1 |
| Electrical Power Engineering | Full-time, Combined | 5 |
| Electrical Engineering | Full-time, Combined | 2 |
| Informatics and Computational Science | Full-time, Combined | 26 |
| Communication Technology | Full-time, Combined | 5 |
| Cybernetics | Full-time, Combined | 10 |
| Computational and Applied Mathematics | Full-time, Combined | 2 |

The tuition fee for doctoral degree programmes taught in the English language is 500 CZK per semester.

To apply for a doctoral degree programme, an applicant must comply with the following requirements, the deadline for which is **29 February 2024**:

- To submit an **electronic application**. There is no need to print or post the application to VSB-TUO.
- To select a **framework theme of a PhD thesis in the selected programme**. The theme is compulsory information in the application. We advise the applicants to consult their theme with a relevant supervisor before submitting their application.
- To attach applicant's interim results from (follow-up) master's degree and the value of the arithmetic average (rounded to two decimal places) of results from the first to the penultimate semester. If the applicant has already been awarded a university studies and a diploma supplement, these must be attached to the application as well.
- To deliver the attachment of the **electronic application structured curriculum vitae**, including a list of published and unpublished works (if it exists) and other documentation (e.g. a certificate of up-to-date practice, a certificate of a language examination, etc., if they exist).
- To pay an administration fee of 500 CZK. The fee is non-refundable at any stage of the admission process. It is recommended to pay the administration fee upon the submission of the application form. Any application form with an unpaid administrative fee will no longer be kept in the system.

Should an applicant fail to comply with any of these conditions, their application will be removed from the admission process.

An applicant whose application form complies with the conditions for the submission of their application must deliver the attachments of the electronic application, the deadline for which is **29 February 2024**:

- diploma (follow-up) master's degree;
- diploma supplement;
- a document proving the fulfilment of the condition of proper completion of studies in (follow-up) master degree program if education was obtained abroad (not applicable equivalent documents, e.g. from the Slovak Republic). If the assessment of previous education will take place within the admission procedure, it is necessary to deliver the required documents in paper form (address: VSB-TUO, FEI, odd. 401, 17. listopadu 2172/15, 708 00 Ostrava-Poruba, see <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>) no later than 30 days before the deadline for delivery of attachments to the electronic application. After this deadline, the university no longer guarantees a timely assessment of previous education;
- language certificate. The applicant is required to demonstrate their ability to study in the chosen language. In the case of studying in the English language, it is sufficient to submit a proof of university degree completed in the English language; otherwise the applicant must submit a certificate proving their knowledge of English at B1 level (e.g. TOEFL or IELTS). If the information on teaching in English is not given on the document of previous education, it is necessary to provide the so-called "Medium of instruction".

All required documents must be scanned or photographed in easily legible quality.

Applicants who have duly submitted an application with the required documents will be admitted on the basis of an entrance exam. The entrance examinations are carried out by an examination board appointed by the Dean of the Faculty. A board may also be appointed for multiple study programmes. The entrance examination board will assess the achievements in the (follow-up) master's study programme and expertise in relation to the chosen study programme and framework topic. The assessment is based on documented evidence, that is an arithmetic average, curriculum vitae, a list of published and unpublished works or if necessary other documents and on the basis of an interview with the applicant. The board will award applicants points in a range of 0 to 100. An applicant can be admitted if he/she earns at least 51 points out of 100. The entrance examination board can refrain from the interview with the applicant if he/she scores a maximum number of points. Applicants will be ranked according to the number of points awarded by the entrance examination board and applicants will be accepted from the highest value to the maximum number of students admitted to a given study programme. Applicants are accepted into a study programme and an applicant may be assigned another framework topic by the board. Applicants who have not been interviewed will be invited to the interview (on a specific day) through the information system no later than 15 March 2024. The interview will be held in period from 18 to 22 March 2024. If an applicant fails to attend the interview without giving an excuse or if their excuse is not accepted as valid, they will not be admitted to the studies. If the excuse is accepted as valid, the applicant will be notified of an alternative date of the interview, which will be held in period from 25 to 29 March 2024. In exceptional cases, especially for foreign applicants and having regard to the circumstances that prevent the personal presence of the applicant, the admission committee may, at the request of the applicant, decide on an interview by videoconference. The interview results will be published via information system no later than three days from the date of the examination.

The administration fee is to be sent to the following account:

- Account number: 100954151 / 0300, Variable symbol: will be generated by the system at the end of the electronic application
- IBAN: CZ51 0300 0000 0001 0095 4151, SWIFT: CEKOCZPP

The decision on admission to studies in FECS degree programmes is made by Dean of the Faculty. The decision on admission to studies in a doctoral degree programme must be made in writing within thirty days from the day when the interview was held, but no later than 28 April 2024. Pursuant to s. 50, ss. 6 of Act No.111/1998 Coll., on Higher Education Institutions and on amendment and supplement to other acts (Higher Education Act), as amended, the decision must contain the grounds for the decision, as well as information on the possibility of applying for an appeal, and must be delivered into the applicant's hands or in the case of a positive decision and with the consent of the applicant through the information system. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within fifteen days of the receipt of this decision.

Ostrava, 31 October 2023,

prof. Ing. Jan Platoš, Ph.D. – Dean of the Faculty of Electrical Engineering and Computer Science, VSB – Technical University of Ostrava